



THE BOYS' BRIGADE
7TH SINGAPORE COMPANY
ST ANDREW'S SECONDARY SCHOOL

Promotion from LCP to CPL

Name :	Date of submission: (dd/mm/yyyy)
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Current Rank : LCP	Squad :	Signature :
Last Promotion : (dd/mm/yyyy)	Level :	

CRITERIA: (please check accordingly and attach proof where required)

<input type="checkbox"/> Achieved a minimum of 80% attendance since the last promotion with the remaining 20% being accounted for	Attach copy of roll book
<input type="checkbox"/> Attained Leadership Development (NCO Star) 1	Attach proof of achievement
<input type="checkbox"/> Collected a minimum of \$100.00 for the last BB Week Collection	
<input type="checkbox"/> Participated in at least 1 company project OR held an appointment OR portfolio OR participated in a brigade event within the last year	Projects / Appointments / Portfolio / Brigade Event: 1.

RECOMMENDATION: (by any Primer and above not from your own squad)

Rank & Name: _____
Signature: _____

+ Delete where necessary



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Instructions:

1. You do not have to print out **Annex A** and **Annex B**. Print page 1 and 2 only.
2. To be eligible for promotion, applicants need to meet ALL the promotion criteria required for the level.
3. There must be at least a 6-month duration from the applicant's last promotion.
4. All fields must be completed. Incomplete entries will not be entertained.
5. Please fill in the application form by printing or writing clearly in **BLOCK LETTERS** for legibility and in **BLACK** ink.
6. Kindly adhere to the submission datelines: 31 Mar, 30 June, 30 Sept, 31 Dec. Forms are to be submitted to the Company Secretary.
7. Late submissions will not be entertained.
8. Results of application will be made known on the promotion day itself.

*You do not need to print this page

ASSESSMENT BY CAPTAIN

<u>POINTS OF ASSESSMENT</u>	<u>REMARKS</u>
<input type="checkbox"/> Is a model of appropriate behaviour and recognises expectations	
<input type="checkbox"/> Accepts guidance and constructive criticisms and makes a conscious effort to improve	
<input type="checkbox"/> Obeys instructions with a willing heart	
<input type="checkbox"/> Accepts given tasks and discharges responsibilities with appropriate monitoring	
<input type="checkbox"/> Able to plan simple activities and events with appropriate guidance	
<input type="checkbox"/> Able to teach others clearly	
<input type="checkbox"/> Willing to help out at activities	
Rank & Name: _____	
Signature: _____	
Date: _____	

For official use only:

<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved
Date of Promotion: (dd/mm/yyyy)	
Remarks (if any):	
Approved by: (Rank & Name)	Primer's signature:
Date of approval: (dd/mm/yyyy)	